



Estate Sale Checklist

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<p>Legal & Financial Preparations</p>	<input type="checkbox"/> Obtain the will and/or trust documents	<p>NOTES</p>
	<input type="checkbox"/> Check for any liens, outstanding debts, or title issues	
	<input type="checkbox"/> Go through probate if the estate requires it	
	<input type="checkbox"/> Gather property deed, mortgage statement, and tax records	
	<input type="checkbox"/> Work with an estate attorney, real estate agent and tax advisor	
<p>Property Preparation & Valuation</p>	<input type="checkbox"/> Check for necessary repairs or updates	<p>NOTES</p>
	<input type="checkbox"/> Get a professional opinion of value from a real estate agent or appraisal	
	<input type="checkbox"/> Maintain utilities and lawn care until the sale	
<p>Sorting & Liquidating Assets</p>	<input type="checkbox"/> Create a plan for distributing items to heirs	<p>NOTES</p>
	<input type="checkbox"/> Hire an estate sale company or auctioneer	
	<input type="checkbox"/> Donate or dispose of unwanted items	
	<input type="checkbox"/> Deep clean the home for showings	
<p>Listing & Selling the Property</p>	<input type="checkbox"/> Work with an agent to stage and list the home	<p>NOTES</p>
	<input type="checkbox"/> Sell "as-is" or make necessary repairs/upgrades	
	<input type="checkbox"/> Work with an attorney to finalize the sale	
	<input type="checkbox"/> Distribute proceeds according to the estate plan	



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