

MONTHLY



Replace furnace air filters (if needed or in high-use months)



Clean food trap in dishwasher and run a hot water cycle with vinegar



Check for water leaks under sinks and behind appliances



Wipe inside & door seals, toss expired food, and check temps



Wipe washer door seals/dispensers, leave door open to prevent mold



Test GFCI Outlets



Wipe down stove hood and check for grease buildup



Clean lint trap before/after every use



Clean garbage disposal with ice cubes & citrus or disposal cleaner

BI-MONTHLY



Inspect furnace return and supply vents for dust buildup



Run a cleaning cycle with washer cleaner or vinegar



Vacuum lint trap housing and behind/under dryer unit





Deep clean garbage disposal blades and drain line with baking soda + vinegar

Wipe oven interior and knobs

QUARTERLY



Inspect thermostat settings and test the system



Clean spray arms and door gasket



Vacuum refrigerator coils (if accessible) BE CAREFUL



Run water in unused drains





Remove and clean stove hood filter with hot soapy water or degreaser



Check water heater for leaks or corrosion around base

Inspect roof for missing shingles or sagging, inspect gutters/ downspouts for blockages or damage

BI-ANNUALLY



Schedule HVAC inspection (spring + fall)



Deep clean oven and check door seal



Check caulking around sinks, tubs, and backsplashes



Clean out dryer vent line (from dryer to exterior)



Inspect electrical panel for tripped breakers or corrosion

ANNUAL



Schedule roof inspection (especially after heavy storms)



Tighten loose fittings or brackets in dishwasher



Inspect attic and insulation for pests or moisture



Defrost freezer (if manual defrost)



Clean and reseal grout in kitchen and bathroom



Check exterior paint and siding for wear/damage



Flush water heater tank to remove sediment; check anode rod



Clean debris and ensure proper gutter drainage



Clean windows/screens and inspect for cracks



Schedule professional chimney or fireplace cleaning

Calibrate oven temp; clean burners and igniters, check and clean range hood fan

EVERY 2 YEARS



Have a licensed electrician inspect your electrical panel



Have a plumber check water pressure & plumbing for leaks



Inspect and re-caulk exterior doors/windows

EVERY 3-5 YEARS



Replace washer hoses (rubber to braided steel)



Repaint exterior surfaces or touch up



Replace water heater anode rod



Inspect and reseal asphalt driveway (if applicable)



Consider replacing aging appliances if nearing 10-15 years old



Replace weather stripping on doors and windows



Schedule a full home systems inspection (like a mini home inspection)

Regular home maintenance is essential to protecting your investment, preventing costly repairs, and ensuring your home stays safe, efficient, and comfortable year-round. By staying on top of routine tasks—like checking for leaks, servicing your HVAC, and inspecting your roof—you can extend the life of your home's systems and catch small issues before they become major problems. Think of this checklist as your proactive plan for peace of mind and long-term savings.

Home Maintenance Jogging Sheet

Task:	Completion Date:	Next Due:	Notes:

Vendor Information







READ PLUMBING

JEREAMY READ

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DYLAN COOPER

515.599.8488 obsidianheatinaandcoolina.com WINK ELECTRIC
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REACH OUT FOR OTHER VENDOR INFORMATION!





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