

Getting Ready to Move? Here's a Helpful Checklist!

Take the stress out of moving by being organized! Give us a call if there's anything we can do.

8-10 Weeks Prior to Moving

- Look on the calendar and pick a good day to move
- Create a budget
- Decide if you'll move yourself or hire a moving company
- Make an inventory of your belongings
- Organize a moving folder/binder for all paperwork
- Notify your kids' schools
- Measure your furniture
- Request time off work
- Call friends and relatives to let them know you are moving

6-8 Weeks Prior to Moving

- Declutter & donate
- Have a garage sale
- Research moving companies
- Rent a storage unit
- Hire a handyman to tackle repairs

5-6 Weeks Prior to Moving

- Collect & label moving boxes
- Pack items you won't be using prior to the move
- Prepare a start-up kit of things you will need the first week in your home
- Make activity boxes for your kids
- Separate valuables & important documents
- Take pictures of valuables

4 Weeks Prior to Moving

- Set up a "move" calendar
- Collect financial, tax and employment documentation needed for your loan
- Contact your insurance company to transfer policies (life, auto, homeowners)
- Contact doctors, dentists to discover the best way to transfer your medical records to new providers
- Contact schools to discover the best way to transfer your kids' student records
- Contact your kids' new schools and find out what steps you need to do to register them
- Decide on and hire a moving company
- Get moving coverage
- Make any travel arrangements for the trip, ie hotels, etc.
- Fill prescriptions

3 Weeks Prior to Moving

- Review tax deductions on moving expenses
- Arrange cut-off dates for utility companies (telephone, gas, electricity, water, garbage, cable television)
- Request change of address kit from post office
- Check out voter registration information for the new area
- Apply for a new drivers license & vehicle plate if you are moving out of state
- Contact the IRS and update your address if you are waiting on your tax return
- If you get Social Security benefits or have enrolled in Medicare, let the SSA know you're changing your address
- Cancel all monthly memberships & change the address on your mail order subscriptions

2 Weeks Prior to Moving

- Transfer your address on stocks, bonds, and bank accounts and remove contents of your safe deposit boxes
- Prepare a list of clothing that will not be packed with household goods
- Finish up any repairs
- Arrange a babysitter or pet sitter for move day
- Plan final meals

1 Week Prior to Moving

- Label items you will need to access easily and place them in separate rooms or closets
- Clean out your refrigerator and let it air out at least 24 hours before moving & Clear the Pantry
- Hire a housecleaner or set supplies aside so you can clean after everything is out of the house
- Drain outdoor equipment: Water hoses, propane tank from BBQ grill, gas and oil from lawn mowers
- Discard all aerosols, paint, oils, and other flammable or toxic chemicals at a location that accepts these items
- Schedule with utility companies to have utilities turned on at your new home.
- Disassemble big furniture
- Collect keys and garage door openers and set aside in an empty drawer.
- Pack items you will need during the move in suitcases

Move Out Day!

- Clear path from house to moving truck
- Give movers any special instructions - remember, items packed last will be unloaded first
- Conduct a final review of the house, including attic, stairwells, closets, cupboards, storage, garage, and behind doors
- Clean the house or let your cleaner know the house is now vacant and ready to be cleaned

Move In Day!

- Have your new house ready for delivery prior to the truck's arrival, ie. lay down carpet protecting film, etc.
- Orchestrate the items as they come in, making sure they get into the appropriate room
- Order food and/or go grocery shopping
- Take a break, sit back, relax and ENJOY YOUR NEW HOME!!