

Getting Ready to Move? Here's a Helpful Checklist!

Take the stress out of moving by being organized! Give us a call if there's anything we can do.

8-10 Weeks Prior to Moving

- ☐ Look on the calendar and pick a good day to move
- ☐ Create a budget
- ☐ Decide if you'll move yourself or hire a moving company
- ☐ Make an inventory of your belongings
- ☐ Organize a moving folder/binder for all paperwork
- ☐ Notify your kids' schools
- ☐ Measure your furniture
- ☐ Request time off work
- ☐ Call friends and relatives to let them know you are moving

6-8 Weeks Prior to Moving

- ☐ Declutter & donate
- ☐ Have a garage sale
- ☐ Research moving companies
- ☐ Rent a storage unit
- ☐ Hire a handyman to tackle repairs

5-6 Weeks Prior to Moving

- ☐ Collect & label moving boxes
- ☐ Pack items you won't be using prior to the move
- ☐ Prepare a start-up kit of things you will need the first week in your home
- ☐ Make activity boxes for your kids
- ☐ Separate valuables & important documents
- ☐ Take pictures of valuables

4 Weeks Prior to Moving

- ☐ Set up a "move" calendar
- ☐ Collect financial, tax and employment documentation needed for your loan
- ☐ Contact your insurance company to transfer policies (life, auto, homeowners)
- ☐ Contact doctors, dentists to discover the best way to transfer your medical records to new providers
- ☐ Contact schools to discover the best way to transfer your kids' student records
- ☐ Contact your kids' new schools and find out what steps you need to do to register them
- ☐ Decide on and hire a moving company
- ☐ Get moving coverage
- ☐ Make any travel arrangements for the trip, ie hotels, etc.
- ☐ Fill prescriptions

3 Weeks Prior to Moving

- ☐ Review tax deductions on moving expenses
- ☐ Arrange cut-off dates for utility companies (telephone, gas, electricity, water, garbage, cable television)
- ☐ Request change of address kit from post office
- ☐ Check out voter registration information for the new area
- ☐ Apply for a new drivers license & vehicle plate if you are moving out of state
- ☐ Contact the IRS and update your address if you are waiting on your tax return
- ☐ If you get Social Security benefits or have enrolled in Medicare, let the SSA know you're changing your address
- ☐ Cancel all monthly memberships & change the address on your mail order subscriptions

2 Weeks Prior to Moving

- ☐ Transfer your address on stocks, bonds, and bank accounts and remove contents of your safe deposit boxes
- ☐ Prepare a list of clothing that will not be packed with household goods
- ☐ Finish up any repairs
- ☐ Arrange a babysitter or pet sitter for move day
- ☐ Plan final meals

1 Week Prior to Moving

- ☐ Label items you will need to access easily and place them in separate rooms or closets
- ☐ Clean out your refrigerator and let it air out at least 24 hours before moving & Clear the Pantry
- ☐ Hire a housecleaner or set supplies aside so you can clean after everything is out of the house
- ☐ Drain outdoor equipment: Water hoses, propane tank from BBQ grill, gas and oil from lawn mowers
- ☐ Discard all aerosols, paint, oils, and other flammable or toxic chemicals at a location that accepts these items
- ☐ Schedule with utility companies to have utilities turned on at your new home.
- ☐ Disassemble big furniture
- ☐ Collect keys and garage door openers and set aside in an empty drawer.
- ☐ Pack items you will need during the move in suitcases

Move Out Day!

- ☐ Clear path from house to moving truck
- ☐ Give movers any special instructions - remember, items packed last will be unloaded first
- ☐ Conduct a final review of the house, including attic, stairwells, closets, cupboards, storage, garage, and behind doors
- ☐ Clean the house or let your cleaner know the house is now vacant and ready to be cleaned

Move In Day!

- ☐ Have your new house ready for delivery prior to the truck's arrival, ie. lay down carpet protecting film, etc.
- ☐ Orchestrate the items as they come in, making sure they get into the appropriate room
- ☐ Order food and/or go grocery shopping
- ☐ Take a break, sit back, relax and ENJOY YOUR NEW HOME!!